

**Please give responses to the following questions:
(20 points each, 100 points total)**

1. What is management? (20 points)
2. Describe the difference between efficiency and effectiveness. (20 points)
3. Please describe Theory X and Theory Y. (20 points)
4. What is organizational Culture? Explain. (20 points)
5. If you were a manager, how can you improve your employees' job satisfaction?
Please describe and give examples. (20 points)